



Chipperfield Parish  
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## **CHIPPERFIELD PARISH COUNCIL**

**Minutes** of the meeting of the Chipperfield Parish Council held on 10<sup>th</sup> September 2024 at 7.45 at the Small Hall, The Common Chipperfield WD4 9BS

*Councillors Present: K Cassidy (Chair), E Flynn, G Bryant, W Bathurst, M Paton, L Hinton and Heaphy-Jones*

*In attendance: Mrs U Kilich (Proper Officer), Cllr S Riddick, Cllr Gbola and four members of the public.*

### **26/24 APOLOGIES FOR ABSENCE**

To receive apologies for absence

Resolved, proposed by Cllr Cassidy, seconded by Cllr Hinton to accept the apologies of absence from Cllr Foxall. Unanimously agreed. Borough Councillor P Walker also sent his apologies.

### **27/24 DECLARATIONS OF INTEREST**

To declare an interest linked to any item on the agenda.

There were no declarations of interest to record.

### **28/24 PUBLIC PARTICIPATION 15 minutes time allowed.**

There were no matters arising from the members of the public.

### **29/24 MINUTES**

To approve the minutes of the meeting of 18<sup>th</sup> June 2024, Allotment 8 July 2024, and EOM of 20<sup>th</sup> August 2024.

Resolved, proposed by Cllr Foxall seconded by Cllr Flynn that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman, Unanimously agreed. On the allotment to put the car park on the EOM.

### **30/24 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillors

Cllr Riddick commented on the current position on the appeal on the Marletts, there is no further update.

### **31/24 CHAIRMANS REPORT & CORRESPONDANCE RECEIVED**

**For any items you are not able to “click” please email the Clerk for information.**

- a. Electric Vehicles chargers for the T&PC’s
- b. Invitation to engage on the Hertfordshire Local Nature Recovery Strategy
- c. Services for Young People (SfYP) Summer Term Report 2024
- d. Consultation on Dacorum Borough Council Draft Pavement Licensing Policy click here for more information please [click here](#)
- e. Feedback on Planning Software (for Council only)
- f. Update 4: Hertfordshire Local Resilience Forum response to civil disturbances across the country - 11 August 2024 (Council only)
- g. DBC’s changes to parking and hours of operation for more information please [click here](#)
- h. Update on Phone box – The School Caretaker has started the process of painting the phone box
- i. Scottish Widow bank account interest rate to be lowered to 1.45% AER – it was suggested that possibly looking at other banks
- j. Update on Pil and Apostles Pond – Friends of Chipperfield met recently and discussed the ponds and SANG, however, there is no update.
- k. Update on SANG – see item j.
- l. Memorial bench in Chipperfield (S Morrills) – All in place to be installed

### **32/24 FINANCE AND GENERAL PURPOSES**

- a. Cllr Cassidy proposes to approve the YTD Summary for August 2024  
Resolved, proposed by Cllr Foxall, seconded by Cllr Flynn to accept the YTD Summary for August 2024. Unanimously agreed.
- b. Cllr Cassidy informed members that the Annual Governance Accountability Regulation for 2023/24 has been approved by PKF Littlejohn with no issues raised in Section 3.  
Resolved, proposed by Cllr Foxall, seconded by Cllr Flynn that the Annual Governance Accountability Regulation for 2023/24 approved and to update CPC webpage before 30<sup>th</sup> September 2024. Unanimously agreed.
- c. Cllr Cassidy proposes to accept the Financial Regulation modified from that recommended by NALC  
Resolved, proposed by Cllr Flynn seconded by Cllr Hinton to accept the updated Financial Regulations. Unanimously agreed.
- d. Cllr Cassidy proposes to reduce the SRT contract to every other week from March to October (13 visits as opposed to 26 visits)  
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to reduce the contract with SRT from October to March to 13 weeks. It was proposed that a contract is drawn up with SRT to highlight the work to be carried out.
- e. A request to register The Windmill pub as an Asset of Community Value with DBC, Cllr Hinton started the process but was not successful at the time. CPC to revisit the ACV, however, it will need to be led by a member of the public.
- f. Town and Parish Council Grant 2025/26 - call a Zoom meeting to agree the financial aspect and bring it to EOM to be signed off.
- g. To discuss the possibility of allotting additional Allotment plots to extend the playing area into a communal court with school access as proposed by the Tennis Club.

The Tennis Club agreement will enable the school to utilize the area as a multipurpose sports court, with the Tennis Club retaining one-third usage rights. Cllr. Cassidy proposed maintaining the current rent increase, while establishing a working group to discuss the development of the Tennis Club. Additionally, the commitment and timeline for any changes by the Secretary of State need to be clarified. Feasibility studies should be conducted to assess the viability of these plans.

- h. To discuss the Tennis Club lease and rent, it was suggested to change the lease would mean appointing a lawyer, discuss the rent review in another three years. The Tennis Club are happy to manage the hedge on both sides of the hedge.

### **33/24 REPORT FROM WORKING GROUPS AND COMMITTEES**

- 1. OPEN SPACES** – Nothing to report.
- 2. YOUTH AND EDUCATION** – Ofsted report was very good for St Pauls School. The two new playground are now in use.
- 3. POLICE REPORT** – Nothing to report as the crime stats are combined with Bovington and Flaunden.
- 4. HIGHWAYS** – Tower Hill will be closed for resurface
- 5. PLANNING** – Nothing to report
- 6. ALLOTMENT** – Meeting scheduled for 8<sup>th</sup> October 2024 will need to be cancelled due to quorate reason.

**34/24 Exclusion of Press and Public;** To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

There were no items to be discussed.

### **35/24 DATE OF NEXT MEETING**

**The next meeting will be held on the 12th November 2024 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.**

**The meeting concluded at 21.00**